# **ID TOP STEP**

## **OpenAir ↔ Google Sheets**

## Connect OpenAir to Google Sheets

Through this integration data stored in Google Sheets pages can be synchronized with OpenAir entities automatically on a scheduled basis. This can include project plans, task lists, issue lists, time entries, expenses, schedules, etc. Integrating Google Sheets with OpenAir has allowed customers to manage data for one purpose in Google Sheets while managing the same data for a different purpose (and often at a different level) in OpenAir. For example, a company might want to build very detailed project plans in Google Sheets but only pull in higher level tasks to use for time entry and billing purposes in OpenAir. Another benefit of this integration is that it allows data accessibility via Google Sheets for client and partner users outside of an organization. Typically these users won't have OpenAir licenses or logins, but the data from OpenAir can be propagated to Google Sheets for access by these users.

### What Data Is Exchanged?

Google Sheets to OpenAir Project dates and project demographics, including custom fields

- Google Sheets to OpenAir Project work breakdown structure (WBS) including:
  - Project tasks
  - Task planned hours
  - Task assignments
  - Custom fields
  - Creation of a milestone phase with child milestones for tracking
- Google Sheets to OpenAir Time entries
- Ability for integration to be bi-directional OpenAir passing data into Google Sheets

### **Common Questions**

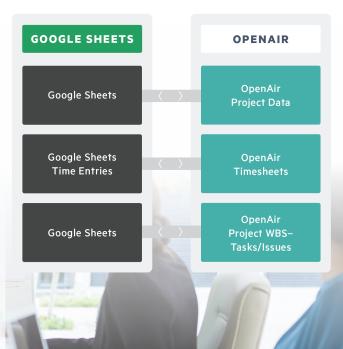
Can I share OpenAir data with Google Sheets to then share and interact with Customers?

Yes

Can we take data from Google Sheets and integrate the data into OpenAir?

## Benefits of OpenAir Integration Services

- Dedicated team experienced in OpenAir and integration best practices
- Leverage the strength of each systems intended purpose
- Improve speed at which information is available
- Increase communication accuracy across your business units



### **Our Approach**

We follow a simple and straightforward approach that delivers a superior solution.



#### Business Model Alignment and Design

- Use of workshops to identify system ownership by department.
- Review of data ownership by system.
- Determine data workflows, frequency, and integration technology/software.

## Integration Build Out

• Gather field specifics from each system for mapping and transformation needs.

and Validation

- Configure and connect integration technology to end systems.
- Establish use case and testing scenarios to confirm performance, design, error handling, and more.

#### Deploy and Monitor

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- Support migration to a production environment with live data.
- Assist with data alignment needs and system outage coordination.
- Establish monitoring activities to ensure continued success.

## **Integration Tools We Use**

We primarily utilize NetSuite OpenAir's native APIs to connect OpenAir to other systems. We also have deep experience with Dell Boomi AtomSphere® and NetSuite OpenAirCONNECT with additional leading integration products continually being evaluated and added to our tool set. Our integration experience combined with our expertise in NetSuite OpenAir allows us to help you quickly and smoothly design and implement the data integration exchanges for your specific PS business model.

#### **About TOP STEP**

Top Step improves business efficiency and productivity for Professional Services business operations. We help you achieve your profitability goals allowing you to focus on building your business. Our experts have extensive experience in professional services business operations, project management, and professional services automation with both local and global Professional Services organizations. We are proud to be awarded "Best of the Best" by SPI Research and have been ranked as one of the fastest growing companies by Consulting Magazine and Inc. 5000.

