Unleash the Superpowers in Your OpenAir System with OpenAir Scripts

Discover a fast way to make big efficiency improvements in your PSA system through Top Step's OpenAir scripts. Each OpenAir script builds upon the great features of your OpenAir system using the power of OpenAir scripting to improve your PS operation's productivity and process compliance.

Plug-In

Functionality

Quickly and Easily

to Your OpenAir

System

Top Step's Extension Marketplace contains pre-built and real-world tested OpenAir scripts that can be easily applied and customized to your specific system.

Each OpenAir Script includes:

- A Top Step specialist who will install and configure the OpenAir script to your satisfaction.
- Knowledge transfer for usage and administration.
- Change management advice to ensure you get the most from your OpenAir system and new script.
- Fast results—you will benefit from the new capability typically in less than 2 weeks.

How it Works

1 Visit Our Online Extension Marketplace

- Browse our list of OpenAir scripts for the added functionality that could benefit you.
- Complete our online request form for the OpenAir script that meets your needs.

2 Expert Review And Validation

- We will review your request and validate the OpenAir script you requested will meet your needs.
- Once validated your purchase is completed.

3 Done For You Installation

- Our specialist will install, configure and test.
- We give you training for usage, administration, and change management, to ensure you receive the greatest value from your new script.

Visit our Extension Marketplace where you will find a growing library of OpenAir Scripts. Here is a sampling of what you will find:

- Project Stage Audit Trail
- Project Notes History Tracking
- Schedule Report Contact Creation Automation
- Budget Hours from Budget Transactions
- Closed Project Also Closes All Tasks
- Fixed Fee Revenue Split
- Notify ALL PM's of Time-Off Requests Within The Past Two Days

- Update Project Expenses to Date
- Receipt Date Range
- Set Task Closed
- Expense Report Timesheet Deletion
- Project Task Creation
- Create Charge From PO
- Meal Charge Cap

www.topstepconsulting/marketplace

Don't find what you need in the Extension Marketplace?

Top Step will partner with you to design and implement a script that meets your needs.

We will:

1. Business Requirement Definition
   - Identify the business need in processing, communication, automation, etc.
   - Confirm standard OpenAir functionality is not already native in the platform.
   - Highlight desired behavior resulting from a custom solution.

2. Scope, Design, and Confirm
   - Scope a custom solution leveraging available OpenAir tools and add-on products.
   - Consider boundary conditions, error handling, volume processing, and feature dependence.
   - Evaluate end user impact and 'workarounds' that could possibly be used by end users which undermine end goal achievement.

3. Develop and Accept
   - Develop the custom solution in a test environment.
   - Establish use case and testing scenarios to confirm performance, design, error handling, and more.
   - Confirm requirements are met.

4. Deploy and Monitor
   - Support migration to a production environment with live data.
   - Assist with data alignment needs and system outage coordination.
   - Establish monitoring activities to ensure continued success.

About TOP STEP

Top Step improves business efficiency and productivity for Professional Services business operations. We help you achieve your profitability goals allowing you to focus on building your business. Our experts have extensive experience in professional services business operations, project management, and professional services automation with both local and global Professional Services organizations. We are proud to be awarded "Best of the Best" by SPI Research and have been ranked as one of the fastest growing companies by Consulting Magazine and Inc. 5000.

topstepconsulting.com